

**Prevoir Infotech Private Limited**

90A, Gayatri Nagar B, Maharani Farm,  
Durgapura, Jaipur- Rajasthan  
India-302018

Mail: [info@prevoirinfotech.com](mailto:info@prevoirinfotech.com)

Website: [www.prevoirinfotech.com](http://www.prevoirinfotech.com)

Phone: +91-9928559855; +91-9667787766



**TRAINING/INTERNSHIP PROGRAM DETAILS FOR  
BTECH/MCA CANDIDATES**

**Our Training/Internship Program Includes:**

- Website Designing (CSS & HTML)
- Website development (ASP DOT NET or PHP, Wordpress, Joomla, Magento)
- Web Application development (ASP DOT NET, VISUAL Studio)
- Software Development.
- Search engine optimization
- Social Media Optimization
- Digital Media
- Hardware/Networking
- Android Mobile Applications Development
- I Phone Applications Development

**How to Apply:**

- Online apply at company website( [www.prevoirinfotech.com](http://www.prevoirinfotech.com)).
- There is no procedure to apply offline.

Alka Garg

Manager HR

Prevoir Infotech Pvt. Ltd.

Email: [hr@prevoirinfotech.com](mailto:hr@prevoirinfotech.com)

Phone: 08696900645

**Venue of Internship:** Prevoir Infotech, 90A, Gayatri Nagar B, Maharani Farm, Durgapura, Jaipur.

**Projects:** 4 minor projects, 1 Major project

**Hours of Internship:** 4 hours in a day (5 days in a week)

**Certificates:** 2 Certificates will be provided  
(Attendance certificate, Training certificate)

**Documents:** Must carry following 2 Xerox copies documents on the day of joining:

- ✓ 10<sup>th</sup> class mark sheet
- ✓ 12<sup>th</sup> class mark sheet
- ✓ Mark sheet of any one semester
- ✓ ID Proof
- ✓ Passport sized photograph

**Fee & Refund:** You will Pay Fee: INR 7,200

You can pay fee by cash, Bank transfer, Demand draft, Cheque in the favor of Prevoir Infotech Private Limited.

Complete fee shall be deposited in 30 days of appointment.

Candidate can ask for its refund within 30 days of training only in case of Pre payment. Company will not ask any question and refund complete fee on the same day. In the case of refund, Internship will be automatically canceled and candidate will not be allowed to continue.

**Cancellation of Internship:** Either Candidate or company can cancel the appointment by refunding complete paid fee with in 30 days.  
No fee will be refunded in any case of cancelation of internship after 30 days.

**Leave Policy:** You cant avail any leave without pre approval of your Project Manager and HR department in writing. **Absence** for a period of **two days** without prior information or approval of your superior in writing (including overstay of leave), can lead to your services being terminated without notice and no fee will be refunded. In case of any misbehavior, appointment can be canceled anytime by the company and no fee will be payable.

**Code of Conduct:-** You shall, at all times, be required to carry out such duties and responsibilities as may be assigned to you by the Company or the senior officer and shall faithfully and diligently perform these in compliance with established policies and procedures, endeavoring to the best of your ability to protect and promote the interest of the Company.

You shall not, except with the written permission of the Company, engage directly or indirectly in any other business, occupation or activity, whether as a principal, agent or otherwise, which will be detrimental, whether directly or indirectly, to the Company's interest.

You shall keep strictly confidential the details of your project within and outside the Company. You shall not disclose or divulge any confidential information related to the Company's business or its customers, which may come to your knowledge or possession during the tenure of your Internship..

You will be bound by the Code of Conduct and all other rules, regulations, policies and orders issued by the Company from time to time in relation to your conduct, discipline and service conditions such as leave, medical, retirement, etc, as if these conduct rules, regulations, policies etc at all, were part of this contract of appointment.

You will neither take any type of intoxication while you are in office premises nor come to office in intoxicated state.

You will give due respect to your colleague and keep a good atmosphere at office.

**Kindly sign and return the copy of this letter. Please sign each page in acceptance of the terms and conditions set out herein.**

**We welcome you and wish you a very successful career.**